



SECOND HARVEST
HEARTLAND
Joining forces to end hunger

ORDER FORM Please print legibly

Use this **order form** to fax (651.484.1064)

Please Note: The Order Desk will acknowledge receipt of your fax with a phone call within one hour of receiving your fax during order desk operating hours. If a faxed order has not been confirmed by phone within that timeframe, please contact the Order Desk.

Order Desk hours are from 8:00am to 2:30pm Monday – Thursday and from 8:00am – 12:00pm on Friday. Orders received when the Order Desk is closed will not be processed until the Order Desk opens.

Date: _____ Agency #: _____

Agency Name: _____

Contact Name: _____

Address: _____

City, State, Zip _____

Phone: _____ Fax: _____ Email: _____

Type: **Pick up**
 Date and time: _____
 Warehouse: Maplewood (1140 Gervais Avenue)
 Minneapolis (3100 California Street NE)
 Route Delivery: Route # _____ Stop (City): _____
 Metro Delivery
 Date and time: _____
 Special Delivery (arrangements must be made through Gary Krivanek, 651.209.7959)

Line	Item Code	Item Name	Qty Requested		
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