

Food Shelf Proxy Policy

In order to provide a pathway to food for all clients, a proxy may be needed in certain circumstances. Such circumstances may include:

- Disability, health issues or homebound individual unable to get to or into the food shelf.
- Client is unable to get to normal food shelf hours due to work or other scheduling difficulties.
- Health issues within family prevent client from accessing food shelf.
- In cases where a client has been asked to temporarily make other arrangements due to violation of Rights and Responsibilities guidelines.

Clients wishing to use a Proxy should provide the Food Shelf with the following or use the form on the back of this sheet.

- Date
- Client name
- Client address
- Proxy's name
- Statement authorizing pick up of your food by the proxy.
- The number of people in client's household and ages
- Client signature

Other Alternative Service Options

If a proxy is not available or feasible the food shelf may consider deliveries to the home or bringing food out to client's vehicle.

Proxy Form

To: (Name of Food Shelf) _____

Client Name _____

Client Address _____

Clients Phone Number: _____

Number of People in Household by age: 0-17 _____ 18-64 _____ 65+ _____

I authorize the proxy listed below to pick up my household's food.

Proxy's Name _____

Client Signature _____