## Lisa Boyd

From: Lisa Boyd

**Sent:** Monday, January 16, 2017 10:24 AM

**To:** Ross Safford; Agency Relations Account Specialists **Subject:** RE: Guideance about asking clients for donations

**Attachments:** IRS 170e3 Interpretive Guide 2016.pdf

See Section 10 (page 19) "Voluntary Contributions"; especially at the end – Feeding America states: "Recommended Practice: Because the potential for abuse is so great, Feeding America does not recommend that this practice or any variation of this practice be allowed."

From the SHH Partnership Agreement (page 2): "Client cannot be expected or solicited for donations of time, money, or services in exchange for food/products that are provided by or through the relationship of SHH."

By the way, I saved this newer version of the Interpretive Guide to my Desktop – Do we want to file it somewhere in Agency Relations on the T-drive?

Lisa

## Lisa Boyd

Agency Relations Account Specialist Second Harvest Heartland | 1140 Gervais Ave., St. Paul, MN 55109

Mobile: 612.716.3196 Fax: 651.484.1064

Ending hunger through community partnerships.









The information in this communication, including all attachments, is privileged and strictly confidential. It is intended solely for use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent of the recipient, please notify the sender immediately and delete this communication from all data storage devices and destroy all hard copies in paper format. Any unauthorized dissemination, distribution, copying or other use of the information contained in this communication is strictly prohibited.

From: Ross Safford

**Sent:** Monday, January 16, 2017 9:40 AM **To:** Agency Relations Account Specialists

Subject: Guideance about asking clients for donations

Hi everyone,

I followed up on a complaint with one of my programs and found they have a box for clients to give an optional donation. Do we have any written guidance around this that I can send them? I suggested they have the box further away from the intake table but it would be helpful to give some more specific guidance. Thanks!

## **Ross Safford**

Agency Relations Account Specialist Second Harvest Heartland | 1140 Gervais Ave., St. Paul, MN 55109

Mobile: 651.283.2209 Fax: 651.484.1064

Ending hunger through community partnerships.









The information in this communication, including all attachments, is privileged and strictly confidential. It is intended solely for use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent of the recipient, please notify the sender immediately and delete this communication from all data storage devices and destroy all hard copies in paper format. Any unauthorized dissemination, distribution, copying or other use of the information contained in this communication is strictly prohibited.