



VOLUNTEER APPLICATION

Name: _____ Date: _____

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

Email Address: _____

If you are completing community service, please complete this section:

Reason for community service: _____
Number of Hours to Complete: _____ Deadline: _____

Please list any physical limitations (walking, lifting, etc...) _____

Emergency Contact: _____
First Name Last Name Phone Relationship

Volunteer Policies

I understand that volunteerism at the Newport Food Pantry may mean working in conditions that can include, but is not limited to , lifting and handling damaged food products. I hereby accept and assume full responsibility for any injury I might suffer while volunteering at the Newport Food Pantry. In the event of an injury, I waive and release my right for damages.

For safety reasons, we require that all volunteers wear closed-toe shoes when they come to volunteer. Food and other products at the Newport Food Pantry are strictly for distribution to non-profit agencies serving the hungry. Volunteers are not allowed to take any food product from the Newport Food Pantry. The Newport Food Pantry is a drug, smoke, and alcohol-free workplace. Any volunteer who takes food or distributes, possesses, or arrives under the influence of any drug or alcohol will be asked to leave.

The Newport Food Pantry is not responsible for any missing personal belongings.

Sexual harassment, violence, or other offensive speech will not be tolerated.

When lifting heavy objects, use your legs to push upwards, keep your back straight and your body balanced. Do **NOT** attempt to lift over 50 pounds without assistance.

Report all accidents and injuries to the manager or volunteer coordinator.

Wash your hands before and after handling food items.

Food may not be removed from the building.

I will strive to always provide a pleasant, healthy, welcoming environment for all who visit the Newport Food Pantry.

What you hear or observe about clients, staff and donors while volunteering is confidential. Even a seemingly harmless comment repeated to another person can be misunderstood and cause harm. In order to create a safe and respectful environment, we ask that volunteers honor this request to keep client information confidential.

By signing below, I acknowledge that I have read and agree to the above volunteer policies.
